

TENDER

for

**Supply & Installation of IT & Electronics Equipments for climate change learning lab in
Thapli, Haryana & Ahmedabad, Gujarat**

Tender Number: 91171994

Date: 16th May'2023

(Single Envelop Bid System)

Brief Tender Notification

Particulars	Description
Purpose of Tender	Supply & Installation of IT & Electronics Equipment for climate change learning lab in Thapli, Haryana & Ahmedabad, Gujarat
Tender reference number	91171994
Date of tender announcement	16th May'2023
Last date to submit pre-bid queries by the interested bidders	22 nd May'2023
Last date to provide clarification to the queries. All the queries will be answered in the form of (Frequently asked question) FAQ and will be uploaded on the website where the tender was uploaded	24 th May'2023
Last Date and time for submission of bids	1st June'2023
Mode of Submission	Bids to be submitted in GIZ India's functional email ID as per the instructions given below.
Validity of Bids/ Offered Price	90 days from the last date of submission of bids i.e. The selected supplier will not be able to vary from their financial bid until the completion of the Order, if awarded by GIZ
Address for Bid Submission	The agency has to submit the proposal, on the following email id only. qn_quotation@giz.de The bidder must NOT submit the proposal on any other email id, else the bid will be rejected.
Location of Performance	Thapli, Haryana and Ahmedabad, Gujarat

GIZ Country Office (India) is soliciting the bids from interested suppliers/companies for Supply of IT & Electronics Equipment for the Climate Change learning labs at Nature camping site, Thapli, Haryana and Science city, Ahmedabad, Gujarat under as per the terms and condition of tender documents.

Purpose of the Bid

Supply of IT & Electronics Equipment for the Climate Change learning lab at Nature camping site, Thapli, Haryana and Science city, Ahmedabad, Gujarat.

Process of tender submission

The following documents are attached with the tender applications: -

- 1) Terms of Reference
- 2) Covering Letter- Annexure- A
- 3) Declaration Letter- Annexure- B
- 4) Delivery Schedule – Annexure C
- 5) Price Submission – Annexure- D
- 6) General Terms & Conditions

Interested bidders are requested to carefully examine all documents and submit the entire tender proposal as instructed in above mentioned documents. Any deviation/ differentiation from the instruction will lead to disqualification of the tenderer from the bidding process.

The bid must reach **on or before 1st June'2023** in the below mentioned email ID Only- qn_quotation@giz.de

Bidders must clearly mark the title of the tender while submitting the bid.

Please mark your email:

- **Request for proposal - “Supply of Equipment for the Climate Change learning lab at Nature camping site, Thapli, Haryana and Science city, Ahmedabad, Gujarat”
RFQ : 91171994.**

Bids received in any other manner, i.e.- hard copies, fax or in any other email ID will be summarily rejected.

**Bidder are requested to frequently check tender web portals for receiving any latest OR revised information pertain to the above-mentioned tender.*

Timelines;

a) The bidders must submit the queries on the below mentioned email id's -

<u>Description</u>	<u>Deadline</u>	<u>EmailID</u>	<u>Remarks</u>
Per-bid Queries from Bidders	22nd May'2023	Please send it to: sanjay.dhar@giz.de And anjali.agarwal@giz.de Please do not send the queries on any other email ids	Please mention the subject line as - "QUERIES FOR TENDER Supply & Installation of Equipment for climate change learning lab in Thapli, Haryana & Ahmedabad, Gujarat, SAP No-91171994 <i>Pre-bid queries received after this deadline shall not be entertained.</i>
Clarifications given by GIZ	24th May'2023		The response will be prepared inform of FAQ and shall be uploaded on respective tender webportals. Individual responses shall not besent to bidders.
Bid Submission deadline	1st June'2023	Please send it only on: qn_quotation@giz.de	Don't send the bids on any other email id apart from qn_quotation@giz.de else the bids shall be disqualified.

Please refrain from making any personal / telephonic / telefax contact about this tender to any personnel of GIZ India.

We look forward to receiving your offers.

TERMS OF REFERENCE

Background:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is a German Government enterprise that provides services in the field of international development cooperation worldwide. In India, GIZ has been working jointly with partners for sustainable economic, ecological and social development since more than 60 years now.

The “Indo-German Support project for climate action in India” project in partnership with the “Strategic Partnerships for the Implementation of the Paris Agreement” (SPIPA) is supporting the state governments of Gujarat and Haryana in setting up climate change learning labs at Nature camping site, Thapli, Haryana and Science city, Ahmedabad, Gujarat. This learning lab will have a modern learning environment on climate change, and interactive spaces.

The Learning Lab offers a unique opportunity of experiential learning. As a learning centre where innovative instruments explore topics like climate change and climate finance, it will contribute to the sustainable competence development of target groups on these topics. Furthermore, the Learning Lab will also enable relevant target groups to access national and international climate financing sources to address issues related to climate change. In other words, let trainees discover what climate finance is about, and further encourage initiatives and actions at each individual or group level. The lab can be used both, for self-paced learning and training activities.

Key outputs are knowledge exchange among various stakeholders in an interesting, interactive, and experiential manner which will have an impact on Widespread public awareness on climate change among various groups and enhancement of the learning process and the involvement of different stakeholders in climate action.

Present Scenario

The proposed Climate Change Learning Lab in Gujarat is located at the Science city campus at Ahmedabad. The proposed climate change learning lab in Haryana is located at the nature camping site, Thapli, Haryana.

Proposed Concept

The Learning Lab will provide the information on the basics of Climate science, Vulnerability to climate change and potential solutions. The components of the climate change learning lab are broadly as follows:

- Basics of Climate Change
- Impacts of Climate Change
- Understanding Climate Change Vulnerability
- Concept of Carbon Footprint
- Concept of Handprint
- Climate Change Mitigation and Adaptation
- Capacity Building & Research Support

Purpose of the Tender

GIZ India would like to procure IT and Electronics equipment as per the terms of reference. The interested bidders must undertake the task of supply of equipment for Climate Change Learning Lab at Nature camping site, Thapli, Haryana and Science city, Ahmedabad, Gujarat

The selected bidder shall make available the required equipment as specified in Annexure

The responsibility of installation, transportation, loading and unloading including transit insurance of equipment till handing over to the end-user shall be with the selected bidder.

- The site is located at Nature camping site, Thapli, Haryana and Science city, Ahmedabad, Gujarat. The address of the site shall be provided by GIZ whereas the shipment of the equipment is arranged by the bidder assuring a safe transportation.
- Transportation/Shipping of equipment shall be in coordination with the designated GIZ officer.
- At the site, the selected bidder shall unpack the box in presence of nodal official or GIZ representative in charge of the site and check the equipment as per the equipment specifications/manual.
- The bidder should clearly mention in the proposal, about the warranty/guarantee for each equipment(s).
- **Specifications:** The equipments will be installed as per the specifications. However, any change found essential to coordinate the installation of this work with other trades will be made without any additional cost to the GIZ wherever possible or an approval will be taken from GIZ.
- **Materials & Equipment:** All materials and equipment will conform to the relevant Indian Standards and will be of the approved make and design. Contractor will be responsible for the safe custody of all materials and will insure them against theft or damage in handling or storage etc (if required).
- **Completion Certificate:** On completion, a certificate will be furnished by the Contractor countersigned by the supervisor, under whose direct supervision the installation was carried out.

Liquidated Damages and Termination of Contract

Except because of force majeure, if the bidder fails to perform the scope of work, to the satisfaction of GIZ, within the time period specified in the delivery schedule or within the extended time period if any, GIZ shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damage, a sum equivalent to 1% of the price of the un-performed work/ services for each week of delay until actual completion of work, up to a maximum deduction of 10%. Once the maximum is reached GIZ may consider termination of the contract.

Force Majeure

Force Majeure Events shall include the following events to the extent they satisfy the foregoing requirements:

- Natural disasters, including but not limited to lightning, earthquake, volcanic eruption, landslide, flood, cyclone, typhoon, tornado
- any act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, revolution, riot, insurrection, terrorist or military action
- any requirement, action or omission to act pursuant to any judgment or order of any court or judicial authority or Statutory Entity in India of any Law or any of their respective obligations under this Agreement
- expropriation and/or compulsory acquisition of the Project in whole or in part by any Government or Statutory Entity
- radioactive contamination or ionising radiation originating from a source in India or resulting from another Force Majeure Event excluding circumstances where the source or cause of contamination or radiation is brought or has been brought into or near the Project Site by the Affected Party or those employed or engaged by the Affected Party
- industry wide strikes and labour disturbances having a nationwide impact in India

Force Majeure Event shall not include the following conditions, except to the extent that they are consequences of a Force Majeure Event:

- unavailability, late delivery or change in cost of steel, equipment, materials, spares parts or consumables in local market
- delay in performance of any contractor or sub-contractor or their agents
- non-performance resulting from normal wear and tear of plant, materials or equipment at the bidders facility
- strike or labour disturbances at the facilities of the bidder
- insufficiency of finances or funds or the agreement becoming onerous to perform
- non-performance caused by, or concerned with, the bidder negligent and
- intentional acts, errors or omissions
- failure to comply with Law, or
- breach of, or default under this Agreement.

Payment Terms

- upto max. 30% of bid price as advance after signing the order and after submission of bank guarantee with a validity of minimum 90 days from the date of signing the PO.
- 60% after complete delivery of material at site.
- 10% after complete Installation/testing/commissioning of material at site.

Payment will be made in 10 working days after receipt of original invoice, delivery challan, installation report at GIZ Office, New Delhi

Delivery of Material

The Bidder should note that it has to furnish and agree with GIZ, the delivery of the material at the project site (Annexure – F)

The equipment delivery must be coordinated with GIZ before dispatch to the project site.

B. TECHNICAL SPECIFICATIONS

Equipment requirement with their delivery locations

All the IT equipment to be delivered in Nature camping site, Thapli, Haryana and Science city, Ahmedabad, Gujarat.

Technical specifications

S.no	Name of Items & Specifications	No of units for Haryana	No of units for Gujarat	Total Units
1	<p>32" touchscreen full HD with headset compatible (32 inch) Specifications provided below: Landscape & Portrait mod, Built-in interactive Touch, Multi Screen, Wi-Fi Built-in, IPS Panel, Auto Brightness Sensor, File Play with USB, headset compatible internal</p> <ul style="list-style-type: none"> • Memory 8 GB or above • Type 60Hz E-LED BLU • Resolution 1920*1080 (Full HD) • Pixel Pitch(mm) 0.360(H) x 0.360(V) • Active Display Area(mm) 698.4(H) x 392.85(V) • Brightness (Typ.) 300 nit • Contrast Ratio 5000:01:00 • Viewing Angle(H/V) 178:178 • Display Colors 10bit Dithering - 1.07Billion • Color Gamut 72% • Haze 2% (Panel), 15% (Glass) • Speaker Type Built in Speaker (10W + 10W) <p>Input</p> <ul style="list-style-type: none"> • RGB DVI-I (D-Sub Common), Display Port 1.2 (1) • Video HDMI 2.0 (2) • HDCP HDCP 2.2 • Audio Stereo mini Jack, RGB/DVI/HDMI • Usb USB 2.0 x 2 (1 Used for Touch) <p>Output</p> <ul style="list-style-type: none"> • RGB DP1.2(Loop-out) • Audio Stereo mini Jack • Usb USB Type-B x 2 (Touch Sensor Data, PC 1 / SoC) • External Control RS232C(In/Out) thru Stereo Jack, RJ45 • Processor Cortex-A12 1.3GHz Quad Core CPU • On-Chip Cache Memory L1 (I/D) : 32KB / 32KB L2 (Unified) : 1MB • Clock Speed 1.3GHz CPU Quad • Main Memory Interface 2.5GB 3 channel 96bit DDR3-933 (1866MHz) • Graphics 2D & 3D Graphics Engine - Up to 3840x2160p. 32bpp - Supports OpenGL ES • Storage (FDM) 8GB (3.75GB Occupied by O/S, 4.25GB Available,) • Multimedia Video Decoder - MPEG-1/2/4, H.263, H.264/AVC, UHD H.264/AVC - VC-1, AVS+, HEVC, JPEG, PNG, VP8, VP9 Audio DSP (Decoder) - AC3 (DD), MPEG, DTS and etc. • IO Ports USB 2.0 • Operating System Andorid • Media Player SBB • Protection Glass 3.2T Semi-Tempered Touch Glass 	8	8	16

<p>2</p>	<p>65" TV Screen Ultra HD (65 inch) Specifications provided below: Smart Share (Miracast), USB, Web Browser, Content Management Software (CMS), IPS Panel, Dust & humidity protection, Commercial Swivel Stand.</p> <ul style="list-style-type: none"> • Resolution 3840*2160 (4K UHD) • Pixel Pitch(mm) 0.372 x 0.372 • Active Display Area(mm) 1428.48 (H) x 803.52 (V) • Contrast Ratio 6000:01:00 • Viewing Angle(H/V) 178/178 • Display Colors 16.7M • Color Gamut 72% • Speaker Type Built in Speaker(10W + 10W) <p>Input</p> <ul style="list-style-type: none"> • RGB DVI-D • Video HDMI 2.0 (2) • HDCP HDCP 2.2 • Audio Stereo Mini Jack, DVI/HDMI/Audio(Common) • Usb USB 2.0 x 2 <p>Output</p> <ul style="list-style-type: none"> • Audio Stereo Mini Jack • External Control RS232C(in/out) thru stereo jack, RJ45 • External Sensor IR • Processor Cortex A72 1.7GHz Quad-Core CPU • On-Chip Cache Memory L1 Instruction Cache : 48KB L1 Data Cache : 32KB L2 Cache : 2MB • Clock Speed 1.7GHz • Main Memory Interface 2.5GB LPDDR4 1.5GHz 64bit • Graphics Graphic resolution : 1920x1080 Output resolution : 3840x2160 (Scale up from graphic processing result.) • Storage (FDM) 8GB (3.88GB Occupied by O/S, 4.12GB Available) • Multimedia *Video Decoder : MPEG-1/2/4, H.263, H.264/AVC, UHD H.264/AVC, VC-1, AVS+, HEVC, JPEG, PNG, VP8, VP9 *Audio Decoder : AC3 (DD), MPEG • IO Ports USB 2.0 • Operating System Android 	<p>1</p>	<p>1</p>	<p>2</p>
<p>3</p>	<p>43" touch Screen Full HD (43 inch) Specifications provided below Landscape & Portrait mod, Built-in interactive Touch, Multi-Screen, Wi-Fi Built-in, IPS Panel, Auto Brightness Sensor, File Play With USB, 24hours/day running. • internal Memory 8 GB or above • Type 60Hz E-LED BLU • Resolution 1920*1080 (Full HD) • Pixel Pitch(mm) 0.49(H) x 0.49(V) • Active Display Area(mm) 940.89(H) x 529.25(V) • Brightness (Typ.) 350 nit • Contrast Ratio 3000:01:00 • Viewing Angle(H/V) 178:178 • Display Colors 10bit Dithering - 1.07Billion • Color Gamut 72% • Operation Hour 24/7 • Haze 44% (Panel), 15% (Glass) • Speaker Type Built in Speaker(10W + 10W) Input • RGB DVI-I(D-Sub Common), Display Port 1.2 (1) • Video HDCP 2.2 • HDCP HDCP 2.2 • Audio</p>	<p>1</p>	<p>1</p>	<p>2</p>

	Stereo mini Jack, RGB/DVI/HDMI • Usb USB 2.0 x 2 (1 Used for Touch) Output • RGB DP1.2(Loop-out) • Audio Stereo mini Jack • Usb USB Type-B x 2 (Touch Sensor Data, PC 1 / SoC 1) • External Control RS232C(In/Out) thru Stereo Jack, RJ45 2.			
4	<p>Handsets (Audio Headsets) Specifications provided below</p> <ul style="list-style-type: none"> • Handset with auto-start function. • Standard handset with magnetic PVC wall mount. • Minimum 1.25-meter metal protective tubing, and minimum 2-meter connection cable with open ends. • Nominal Impedance 100Ω • Frequency Range 0-20k • Sound Pressure Level 123dB • Input Power (W) Rated: 30Mw – Max: 50mW • Input Power (V) Rated: 1.7V – Max: 2.25V • Armoured Cable Length 1350mm • Trigger Cable Length 300mm (AutoPlay version only) • 3.5mm Cable Length 650mm (+/- 10mm) From Knuckle • Switching Capacity 100Vdc • Operating Temperature -25°C to 60°C • Hearing Aid Compatible ADA / DDA 	6	6	12
5	<p>Android Thin Client, Android Certified OS with minimum 4GB RAM Specifications provided below:</p> <ul style="list-style-type: none"> • Android 9.0 operation system • All winner H6 CPU, up to 1.5GHz, Quad core, ARM Cortex-A53 • Mali T720 GPU • 4GB DDR3 RAM + 32GB EMMC ROM • 2.4GHz + 5.8GHz dual-band WiFi • 100Mbps Ethernet • Support 6K ultra HD image display • Support H.265 decoding • Decoder Format: H.263,H.264,H.265,HD MPEG4 • Video format: 3GP,4K,AVI,DIVD / DIVX,FLV,H.264,H.265,M4V,MP4, MPEG2, MPEG4,PMP,Real 8/9/10,RM,VC-1,VOB,WMV • Audio format: AAC,AMR,APE,FLAC,M4A,MP1,MP2,MP3,OGG,RA,WAV,WMA • Photo Format: BMP,GIF,JPEG,PNG,TIFF • Support 5.1 Surround Sound Output: • WiFi: • Power Supply: Charge Adapter • Interface: DC Power Port,HDMI,RJ45,SPDIF,TF card,USB2.0,USB3.0 • Antenna: • HDMI Version: 2.0 • Other Functions: DLNA,ISO Files,Miracast,NTSC,PAL • External Subtitle Supported: Yes • HDMI Function: CEC,HDCP • RJ45 Port Speed: 100Mbps 	9	9	18

6	<p>Server (Entry Level 4 Core / Minimum 8GB Ram / minimum 1 TB HDD with RAID 1 With Complete Setup & Config with ethernet switch).Specifications provided below</p> <ul style="list-style-type: none"> • Processor Brand Intel • Processor Type Xeon • Processor Speed 3.30 GHz • Processor Count 4 • RAM Size minimum 8 GB • Computer Memory Type DDR DRAM • Hard Drive Size minimum 1 TB with RAID 1 • Hard Drive Interface Serial ATA • Operating System Linux • 24 Port Bypass ethernet switch (minimum) • 24 ports - unmanaged - rack-mountable Device Type: • Switch - 24 ports - unmanaged Enclosure Type: • Rack-mountable - 1U Ports: 24 x 10/100/1000 Switching capacity :35.7 Mpps Jumbo Frame Support: 9216 Features: Flow control, • Layer 2 switching, auto-negotiation, auto-uplink (auto MDI/MDI-X), • Compliant Standards: IEEE 802.3, IEEE 802.3u, IEEE 802.3z, IEEE 802.3ab, IEEE 802.1p, IEEE 802.3x, IEEE 802.3az Power: AC 120/230 V (50/60 Hz) 	1	1	2
7	<p>HD Webcam, 1080P , Widescreen Video Calling,- Android Compatible</p> <p>Specifications provided below</p> <ul style="list-style-type: none"> • Compatible with: Windows® 7, Windows 8, Windows 10 or later • Works in USB Video Device Class (UVC) mode: • macOS 10.6 or later (HD 720p on FaceTime for Mac or other supported video-calling clients; Full HD 1080p video recording with QuickTime Player) • Chrome OS™ • Android v 5.0 or above (with supported video-calling clients) • USB port • Internet connection • Full HD 1080p video calling (up to 1920 x 1080 pixels) with the latest version of Skype for Windows • 720p HD video calling (up to 1280 x 720 pixels) with supported clients • Full HD video recording (up to 1920 x 1080 pixels) • H.264 video compression • Built-in dual stereo mics with automatic noise reduction • Automatic low-light correction • Tripod-ready universal clip fits laptops, LCD or monitors 	2	2	4
8	<p>PC Device with wired Keyboard, Mouse and Monitor</p> <p>Specifications provided below</p> <p>B360 chipset/ 21.5" HD+ / i5-8400 3.0G Full Powered Proc/ 4GB DDR4-2666/ 1 TB HD 7200 RPM/Wifi + BT/No ODD/NO OS/Wired Keyboard Mouse/720P CAMERA/ Internal Speaker, display 19 inch</p>	1	1	2

9	6KvA online UPS Specifications provided below <ul style="list-style-type: none"> • Rating in Watts – 4800 Watts • Battery Module - External Battery Module • Battery Required - Yes • Number of Batteries - 16 • Battery Type - SMF - VRLA • Technology Microprocessor based Digital Control, IGBT based, True • on line double conversion, AC to DC conversion and then DC to AC. • Input Voltage 110-270V. • Input Frequency 45-55 Hz • Input Power Factor > 0.90 • Output Voltage 208V/220/230/240V AC -Selectable • Over Load On Batteries 105% - 125% for at least 120 sec, if overload exceeds UPS • shall go in Bypass mode and auto recover on removal of load. Alarms Audible Alarms should be provided for Mains Fail, Battery Low and Fault	1	1	2
Total		30	30	60

****The bidders must submit the proposal for *Only renowned brands.***

Minimum Eligibility Criteria for participation in tender process

Note: The supplier have to submit the documentary evidence for all the below given criteria's

S. No.	Particular	Document to be attached.
01	Company Registration	The company must have a registered office in <u>Delhi NCR Region or in Gujarat state</u> with minimum experience of <u>03 years</u> in field of hardware supply & installation of IT Equipments.
02	Average Annual Turnover must be minimum of <u>INR 5,000,000 (Fifty Lakhs Only)</u> for last three financial years.	CA Certificate ((Mandatory) Computation of Income Tax for last three financial years ((Mandatory) Audited P&L Account and Balance Sheet for last three F.Y including UDIN no. of CA (Mandatory)
03	Client List	The company must provide client list of <u>3 medium / large size companies</u> in the past 03 years having supplied of IT & Electronics hardware equipments within India
04	Working Experience	Prior work order/purchase order will be attached for at least 03 companies demonstrating the similar nature of work undertaken in the past 03 years with minimum value <u>of INR 2,000,000 (INR Twenty Lakhs)</u>

05	Legal Status	Incorporation Certificate and /or other legal registration documents as per the nature of business (Mandatory)
06	PAN, TIN, GST	Copy of PAN, TIN and GST certificates (Mandatory)
07	Bank details	Copy of Cancelled cheque along with bank details (Mandatory)
08	Organizational Profile	Organisation may submit standard brochure/profile of the organization including the client list for reference purpose (Desirable)
09	References	Organization may provide reference of minimum 03 reputed clients from last 02 years (Desirable)
10	Ecological and sustainable parameters	Organisation should briefly elaborate the business practices adopted towards the sustainability initiatives and highlight the experience in Sustainable Development Goals (SDGs) (Desirable, but strongly recommended to provide considering GIZ's overall commitment to sustainability initiative, especially SGD 2030)

- Technical questionnaire details- As per Annexure -C;
- Quality Certifications- any ISO, Quality or any Green certification – Desirable though not mandatory;
- **The company will also declare that no child labour engaged in their organisation directy or indirectly. (As per Annexure- A);**

The techno-commercial proposal must be duly signed and stamped by the authorised signatory with a covering letter, mentioning complete details/coordinates of company. The agency is requested to quote for each and every items/equipments listed in the financial format.

The financial proposal must also mention the following;

- Clear date for Supply, installation, testing and commission. (timelines)
- Warranty/Guarantee of equipments
- GST must be indicated separately with GST rate
- Payment terms (if differ from GIZ terms)
- Freight/Packing/Installation charges (if any) must be mentioned separately
- Maintenance cost must be separately mentioned by supplier in the financial format. (if applicable)

Submission of Bids:

Technical Specifications and Special Conditions

Scope: The scope of work to be carried out under this tender to Supply of Equipment for the climate change learning lab in Thapli, Haryana and Ahmedabad, Gujarat:

The title of the email/bid must be as following;

- (a) Supply & Installation of Equipment's, RFQ Nr. 91171994
- (b) The bidder must submit the quotation for all the listed equipments plus transportation/freight costs. Quoting for half/partial items will lead to rejection of bid.

Bidders are requested to send the techno-commercial proposals in pdf format, in a single mail along with all supporting documents in a compressed folder not exceeding file size of **20 MB** in total.

Three PDF files (one email or two emails, decide as per file size) should be submitted on the above given email id:-

1. Techno-commercial proposal must mention the detailed information about the offered product.
 2. Company's statutory Compliances like Annual Turnover, GST, PAN, Client List etc.
 3. Techno-Commercial Proposal must be duly signed and stamped and should clearly mention the following;
 - a. Title of Tender with RFQ Nr. 91171994 on proposal.
 - b. complete contact details of the authorized person.
 - c. Mobile Number, email id and address of the agency
- The price quoted should be exclusive of taxes (GST) and tax rate should be clearly indicated "**Price Sheet/BOQ**" – Annexure- D and any such other levies/ taxes that should be clearly defined.
 - If no mention is made regarding taxes in the price bid, it will be presumed that the offered rate is inclusive of taxes.
 - Any bids/supporting tender documents sent after the tender deadline expiration shall also not be considered for evaluation.
 - Uploading of bids is prohibited on open sources like google drive, drop box etc. bidders submitting their bids on these platforms shall be *immediately disqualified*.

Opening and Evaluation of Tenders

- The following Tenders will be **DISQUALIFIED**:
 - Bids/Proposals received after deadline of submission.
 - Bids/Proposals submitted by fax/hard copy or any other email ID's except specified in tender documents.
 - Incomplete Bids.
 - Bidders not meeting the eligibility/commercial suitability.

- The commercial bids will be evaluated only in respect of those firms, which meet the technical bid criteria mentioned above by submitting all relevant documents and declaring child labour/blacklisting declaration.
- Based on the offers presented, the different proposals will be scored for excellence and final selection will be made of the best of the offers with lowest prices and as per the quality of make/brand recommended by GIZ in List of specifications.
- Any arithmetical error by the Bidder in pricing the List of Specifications/Annexure D or in the additions or in carrying forward subtotals to the summary or to the Tender will be corrected during the evaluation of the Tenders. In such cases the Tender sum will be adjusted accordingly, and the Bidder will be informed. It will be assumed that the unit price rates entered in the List of Specifications/ Annexure D, are correct.
- GIZ does neither bind himself to accept the lowest Tender or any Tender, nor will he be responsible or pay for expenses or losses, which may be incurred by any Bidder with the preparation of his Tender.

Cancellation of Tendering Action

- The Tendering Action can be cancelled, if
 - (a) No Tender has been received which corresponds to the Tender Conditions,
 - (b) There have been substantial changes to the basis of the Tendering Action, or
 - (c) There are other serious reasons for such a cancellation.
- The Bidders will be informed without delay of the cancellation of the Tendering Action by the GIZ or his authorized representative and of the reasons for the same.
- This tender notification does not entail any commitment on the part of GIZ, either financial or otherwise. GIZ reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant/s of the grounds.
- Cost incurred towards submitting the bids will in any case not be reimbursed/paid by GIZ

Annexure A: Covering letter

**Covering Letter
(To be submitted along with the Proposal/bid on company's Letter Head)**

M/s
.....
.....
.....
.....

To,

The Head of Contracts and Procurement
GIZ India, GDCO Office
46, Paschimi Marg, Vasant Vihar
New Delhi – 110 057

Subject: Offer in response to Tender No. 91171994

Dear Sir/ Madam,

I/We the undersigned hereby offer to execute the scope of work and accordingly submit our offer in full compliance with terms & conditions of the bid.

The bid is being submitted as per the instructions mentioned in the tender documents.

Name of the Contact Person	
Mobile Number	
Email Id	
Land line Number, if any	
Office address	

(Signature and stamp of Bidder)

Annexure B: Declaration by the bidder

Declaration by the bidder (to be submitted along with the bid)

I/We the undersigned (herein after referred to as manufacturer) having fully understood the nature of the work and having carefully noted design, specification, terms and conditions, etc. as mentioned in the bid document do hereby declare that,

1. All the requirements of the bid document have been understood properly and accordingly agree with all provisions of the bid document and accept all risks, responsibilities and obligations directly or indirectly connected with the performance of the bid.
2. All the relevant information with regard to proper execution of the proposed work have been understood, with respect to the proposed specifications, its intended end use, availability of required materials and labour etc.
3. Are capable of executing and completing the work as required in the bid and is financially sound to execute the scope of work as per the work execution schedule. We have sufficient experience and are competent enough to perform the contract up to the satisfaction of GIZ. We also give the assurance to execute the scope of work as per the specifications, terms and conditions on award of order.
4. We have no collusion with other bidders, any employee of GIZ or team engaged in executing the scope of work.
5. We have not been influenced by any statement or promises by any employee of GIZ or anyone from the team engaged by GIZ but only by the bid document.
6. We are familiar with all general and special laws, acts, ordinances, rules and regulations of the Municipal, District, State and Central Government that may affect the work, its performance or personnel employed therein.
7. We have never been debarred to undertake similar work by any Government undertaking/department, never been blacklisted or our companies' contract been terminated due to poor performance
8. The submitted offer will remain valid for acceptance for 90 days from the last date of submission of bid.
9. All the information and the statements submitted with the bid are true to the best of knowledge.
10. We are not engage in any kind of child labour nor any of our partner/suppliers are indulge in any child labour activities.

(Signature and stamp of Bidder)

Name:

Seal/Stamp:

Date:

Annexure C: Delivery Schedule

Overview

Sl. No	Description	Expected Plan (GIZ)	Plan proposed by the bidder
1.	Date of Purchase Order / Award of Contract	D0 (Day 0)	
2.	Complete Delivery and installation of all equipments at both sites, Haryana and Gujarat	D0 + 45 days	

Name of the Supplier:

Signature & Stamp

Date